



Co-funded by
the European Union

smartWB

D3.4: REPORT ON SIGNED AGREEMENTS FOR PROVIDING STUDENTS' INTERNSHIPS

This project has been funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the European Education and Culture Executive Agency (EACEA). Neither the European Union nor EACEA can be held responsible for them.

Curricula innovation in climate-smart urban development based on green
and energy efficiency with the non-academic sector

Project: 101081724 — SmartWB — ERASMUS-EDU-2022-CBHE

PROJECT INFO

Project title	Curricula innovation in climate-smart urban development based on green and energy efficiency with the non-academic sector
Project acronym	SmartWB
Project reference number	101081724
Funding scheme	Lump sum grant - ERASMUS-EDU-2022-CBHE
Web address	www.smartwb.ucg.ac.me
Coordination institution	University of Montenegro
Project duration	36

DOCUMENT CONTROL SHEET

Work package	WP3: Capacity building of WB HEIs
Ref. no and title of activity	Task 3.4: Providing agreements for the future cooperation between WB HEIs and the non-academic sector
Title of deliverable	Signed agreements for providing students' internships
Lead institution	University of Bihać (UNBI)
Author(s)	Atif Hodžić, Aladin Crnkić, Amel Toroman
Document status	Final
	V.04, 21 March 2024
Dissemination level	Public

VERSIONING AND CONTRIBUTION HISTORY

Version	Date	Revision description	Partner responsible
v.01	27.05.2023.	Document creation	UNBI
v.02	30.06.2023.	Document update	UNBI
v.03	19.07.2023.	Document update	UNBI
v.04	21.03.2024.	Final revision	UNBI

List of the abbreviations

UoM (University of Montenegro)

UNBI (University of Bihać)

UNSA (University of Sarajevo)

UNMO (University of Mostar)

UoM (University of Montenegro)

UPT (Polytechnic University of Tirana)

UET (European Education Initiative)

UPOLIS (Polis University)

IZIIS (Institute of Earthquake Engineering and Engineering Seismology)

INSTAT (Institute of Statistics)

WB (Western Balkan)

Contents

1. Introduction	4
2. Purpose and objectives	5
3. Expected impacts of the signing of agreements	5
4. Signing agreements with non-academic institutions	6
5. List of signed agreements with non-academic institutions	7
6. Photo documentation of signed agreements	11
6.1. University of Bihać (UNBI).....	11
6.2. University of Sarajevo (UNSA)	13
6.3. University of Mostar (UNMO)	14
6.4. University of Montenegro (UoM)	17
6.5. Polytechnic University of Tirana (UPT)	18
6.6. Polis University (UPOLIS)	22
Annex I: Electronic Proposal for the Agreement	24

1. Introduction

Within the project Curricula innovation in climate-smart urban development based on green and energy efficiency with the non-academic sector, in addition to the implementation of courses, training of teaching staff, and student practice, it is necessary to achieve significant cooperation of university institutions with the non-academic sector. At the same time, intentions should be on establishing successful cooperation of universities with non-academic institutions and not on the formal signing of several contracts with non-academic institutions, that is, that the cooperation is realized in a useful sense, for both parties as signatories of the agreement.

The European Commission, in its commentary on the evaluation of the SmartWB Project, noted the participation of a small number of partners from the non-academic sector, which should be improved by establishing cooperation with non-academic institutions in terms of urban development based on the principles of green energy and circular economy. So that the signing of agreements on business and technical cooperation (a total of 43 agreements) will improve the relationship between the non-academic sector and University institutions, as a positive response to the European Commission.

All seven WB HEIs (UNBI, UNSA, UNMO, UoM, UPT, UET, UPOLIS) have successfully signed 43 cooperation agreements between universities and non-academic institutions relevant to the project, where students will have the opportunity to undertake internships.

Each project partner has signed at least two such agreements. All signed agreements are comprehensively presented in a tabular overview, providing a clear picture of the extent of cooperation and partnership.

Additionally, photos from the signing ceremonies are attached as part of the documentation, further illustrating the engagement and support of all WB partners.

2. Purpose and objectives

The purpose of this document is to enhance the curricula in urban development, with a focus on climate change, green energy, and energy efficiency, and to establish collaboration between university institutions and the non-academic sector.

The objective is to achieve significant cooperation between universities and non-academic institutions to support urban development based on the principles of green energy and circular economy. Instead of formal contract signing, the focus will be on establishing successful long-term partnerships that contribute to sustainable development and environmental improvement in urban areas.

This will provide students with access to practical training, a broader range of knowledge, and real-world situations, aiding in skill development and preparing them for future challenges in urban planning and sustainable development.

3. Expected impacts of the signing of agreements

The expected effects of signing agreements within this initiative are manifold.

Firstly, formalizing partnerships between academic and non-academic sectors will foster collaborative efforts towards urban development aligned with green energy and circular economy principles. This collaboration is anticipated to yield innovative solutions and practices, enhancing the sustainability and resilience of urban areas.

Furthermore, by providing students with access to practical training and real-world scenarios, these agreements are poised to enrich students' learning experiences, equipping them with the necessary skills and knowledge to address contemporary challenges in urban planning and sustainable development.

Ultimately, the agreements are expected to catalyze long-term positive impacts, both in terms of environmental stewardship and academic advancement, thus contributing to the holistic betterment of urban communities.

4. Signing agreements with non-academic institutions

Following task T3.4, "Signed agreements for providing students' internships," all project partners were obliged to sign cooperation agreements with at least 2 non-academic institutions within the framework of urban development on the principles of green energy and circular economy within 17 months of the project's beginning.

In this regard, the "Agreement on Business Technical Cooperation" draft was prepared, and partners could change and supplement it according to their specifics and requirements.

All partners who have signed or will sign agreements on business and technical cooperation with non-academic institutions should make these agreements visible on the university's websites.

After signing the contract with non-academic institutions, the project partners are obliged to enter in the offered table the name of the institution with which they signed the agreement, the date of signing the agreement, and the link with available electronic copy of the signed agreement.

5. List of signed agreements with non-academic institutions

In this section, a tabulated review is provided regarding the executed Agreements of Business-Technical Collaboration between the University and non-academic communities. As evident, each of the 7 members of projects (UoM, UNSA, UNMO, UNBI, UET, UPT, UPOLIS) has signed Agreements of Business-Technical Collaboration. Thus, a total of 43 agreements have been signed for all 7 institutions.

Higher education institution	Partner institution	Date of signature of the agreement	Link to the agreement
1. UoM	Institute of Civil Engineering Ltd Podgorica	26.4.2023.	https://dl.ucg.ac.me/pluginfile.php/332853/mod_folder/content/0/Task%203.2%20Development%20of%20Training%20Programme%20for%20students%20internship%20-%20TL%20Besnik%20Aliaj%20-%20Sadmira%20Malaj/UOM/4.%20Institute%20for%20civil%20engineering%20d.o.o.%20Podgorica.pdf?forcedownload=1
	Institute of Hydrometeorology and Seismology, Podgorica	29.5.2023.	https://dl.ucg.ac.me/pluginfile.php/332853/mod_folder/content/0/Task%203.2%20Development%20of%20Training%20Programme%20for%20students%20internship%20-%20TL%20Besnik%20Aliaj%20-%20Sadmira%20Malaj/UOM/6.%20Institute%20of%20Hydrometeorology%20and%20Seismology.pdf?forcedownload=1
	Institute of Earthquake Engineering and Engineering Seismology (IZIIS), Skopje, Republic of North Macedonia	16.6.2023.	https://dl.ucg.ac.me/pluginfile.php/332853/mod_folder/content/0/Task%203.2%20Development%20of%20Training%20Programme%20for%20students%20internship%20-%20TL%20Besnik%20Aliaj%20-%20Sadmira%20Malaj/UOM/5.%20IZIS.pdf?forcedownload=1
	Municipality of Berane	2.10.2023.	https://dl.ucg.ac.me/pluginfile.php/332853/mod_folder/content/0/Task%203.2%20Development%20of%20Training%20Programme%20for%20students%20internship%20-%20TL%20Besnik%20Aliaj%20-%20Sadmira%20Malaj/UOM/3.%20Municipality%20of%20Berane.pdf?forcedownload=1
	VHM Solutions Ltd Niksic	29.11.2023.	https://dl.ucg.ac.me/pluginfile.php/332853/mod_folder/content/0/Task%203.2%20Development%20of%20Training%20Programme%20for%20students%20internship%20-%20TL%20Besnik%20Aliaj%20-%20Sadmira%20Malaj/UOM/1.%20VHM%20Solutions%20d.o.o.%20Niksic.pdf?forcedownload=1
	Bemax Ltd Podgorica	26.12.2023.	https://dl.ucg.ac.me/pluginfile.php/332853/mod_folder/content/0/Task%203.2%20Development%20of%20Training%20Programme%20for%20students%20internship%20-%20TL%20Besnik%20Aliaj%20-%20Sadmira%20Malaj/UOM/2.%20Bemax%20Ltd%20Podgorica.pdf?forcedownload=1

			%20Sadmira%20Malaj/UOM/2.%20Bemax%20d.o.o.%20Podgorica.pdf?forcedownload=1
2. UNSA	HKB d.o.o Sarajevo	9.10.2023.	https://gf.unsa.ba/wp-content/uploads/2023/12/UNSA_FCE-HKB_Agreement.pdf
	Hydro Control I.t.d. Sarajevo	9.10.2023.	https://gf.unsa.ba/wp-content/uploads/2023/12/UNSA_FCE-Hydro_Control_Agreement.pdf
3. UNMO	JP Vodovod doo Mostar	11.10.2023.	https://gf.unmo.ba/vijesti/posts/2023/october/sporazum-o-saradnji/
	UNIS doo Mostar	24.10.2023.	https://gf.unmo.ba/vijesti/posts/2023/october/sporazum-o-saradnji-smartwb/
	Udruženje radionica Garaža	20.2.2024.	https://gf.unmo.ba/vijesti/posts/2024/march/sporazum-o-saradnji-projekat-smartwb/
4. UNBI	JKP „Komrad“ d.o.o. Bihać, BiH	5.7.2023.	https://tfb.ba/repositorij/3/dokumenti/agreement-1.pdf
	JKP „10 Juli“, Bosanska Krupa, BiH	7.7.2023.	https://tfb.ba/repositorij/3/dokumenti/agreement-2.pdf
	Cantonal Institute for Spatial Planning, Bihać, BiH	12.1.2024.	http://web.tfb.unbi.ba/wp-content/uploads/2024/01/Zavod-ENG_Agreement.pdf
	Euroing d.o.o., Bihać, BiH	12.1.2024.	http://web.tfb.unbi.ba/wp-content/uploads/2024/01/EuroING-eng_Agreement.pdf
5. UET	Atria Studio sh.p.k.	12.10.2023.	https://uet.edu.al/wp-content/uploads/2024/03/20231027121713-1.pdf
	H&S Project 05 sh.p.k.	10.10.2023.	https://uet.edu.al/wp-content/uploads/2024/03/MEMORANDUM-BASHKEPUNIMI-2.pdf
	Bajrami N. ShPK	26.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-Bajrami-N-Ltd.pdf
	K-M ShPK	27.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-K-M-Ltd.pdf
	AM-RES ShPK	26.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-AM-RES-Ltd.pdf

6. UPT	Angerba ShPK	27.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-ANGERBA-Ltd.pdf
	FTA Studio ShPK	24.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-FTA-STUDIO-Ltd.pdf
	MCE ShPK	26.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-MCE-Ltd.pdf
	GeoPoint-AL ShPK	26.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-GeoPoint-AL-Ltd.pdf
	GeoTech ShPK	26.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-GeoTech-Ltd.pdf
	2 T ShPK	01.11.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-2-T-Ltd.pdf
	Kadria 2023 ShPK	27.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-Kadria-2023-Ltd.pdf
	Gent-ALBA ShPK	30.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-GENT-ALBA.pdf
	ALB-MATRIX GROUP ShPK	2.11.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-ALB-MATRIX-GROUP-Ltd.pdf
	ELMAZAJ KONSTRUKSION ShPK	6.11.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-ELMAZAJ-KONSTRUKSION-Ltd.pdf
	HP-SURVEYING ShPK	1.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-HP-SURVEYING-Ltd.pdf

	NEW VISION PROJECT ShPK	27.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-NEW-VISION-PROJECT-Ltd.pdf
	SVILUPPO MARE ShPK	31.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-Sviluppo-Mare-1-Ltd.pdf
	INFRAKONSULT ShPK	30.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-Infrakonsult-Ltd.pdf
	Geo Nord ShPK	4.11.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-Geo-Nord-Ltd.pdf
	Geo Sky ShPK	1.10.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Memorandum-of-Understanding-between-UPT-Geo-Sky-Ltd.pdf
	BALFIN Group	19.4.2023.	https://fin.edu.al/wp-content/uploads/2024/01/Marreveshje-Bashkepunimi-ndermjet-MoU UPT-BALFIN-Group.pdf
7. UPOLIS	Agriculture University of Tirana	18.1.2023.	https://drive.google.com/file/d/1D7t7e3tiQgRGkaoRiDP3eoWQ_Qe0oo5q/view?usp=drive_link
	Agjencia per Efiçencen e Energjië	28.2.2023.	https://drive.google.com/file/d/1J5qLH-0gUt4A-jlTOGiBnXPxfoXxLem/view?usp=drive_link
	CCC Sh.P.K.	27.9.2023.	https://drive.google.com/file/d/1guny4dEKosizHKUklrkQbJUA150fqG3j/view?usp=drive_link
	“Operatori i Sistemit te Transmetimit” OST SH.A	1.6.2023.	https://drive.google.com/file/d/1UvKMntG1_oYVWVJkILKNZHeELGwknby5/_/view?usp=drive_link
	Infosoft Systems SHPK Infobusiness Solutions SHPK	21.11.2023.	https://drive.google.com/file/d/16DTs6UxdJEuukcv1Oxg5PFLXjeswG8k1/view?usp=drive_link
	Instituti i Statistikave	28.9.2023.	https://drive.google.com/file/d/1cTMch4uvyl3ajiu_6BozCVPcVrWMoUlt/view?usp=drive_link

6. Photo documentation of signed agreements

6.1. University of Bihać (UNBI)

The University of Bihać (UNBI) has signed four Agreements for business-technical cooperation between the University and non-academic institutions.



Figure 1. Signed agreement between UNBI and JKP „Komrad“ d.o.o. Bihać, B&H



Figure 2. Signed agreement between UNBI and JKP „10 Juli“, Bosanska Krupa, B&H



Figure 3. Signed agreement between UNBI and Euroing d.o.o, Bihać, B&H

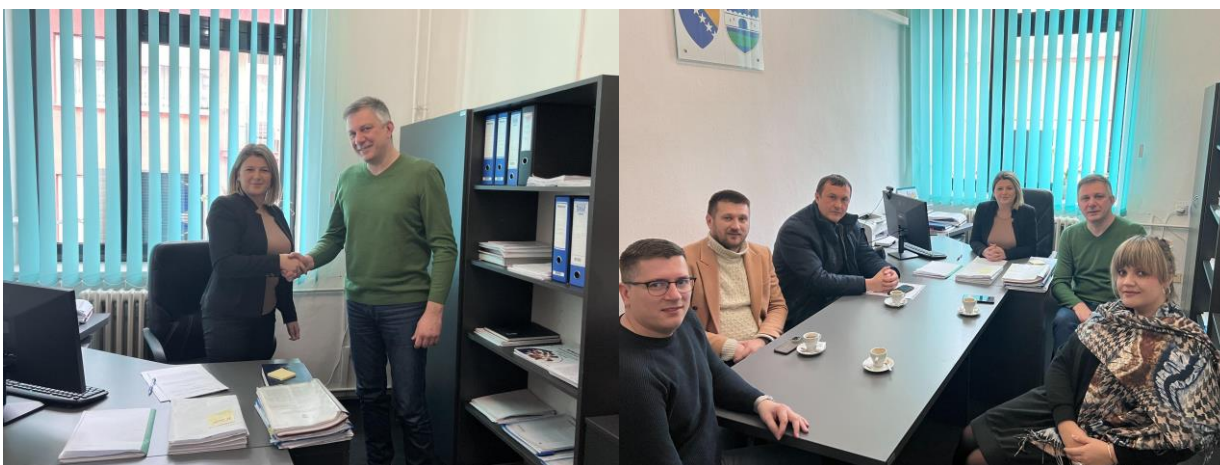


Figure 4. Signed agreement between UNBI and Cantonal institute for spatial planning, Bihać, B&H

6.2. University of Sarajevo (UNSA)

The University of Sarajevo (UNSA) has signed two Agreements for business-technical cooperation between the University and non-academic institutions.



Figure 5. Signed agreement between UNSA and HKB d.o.o. Sarajevo, B&H



Figure 6. Signed agreement between UNSA and Hydro Control I.t.d. Sarajevo, BiH

6.3. University of Mostar (UNMO)

The University of Mostar (UNMO) has signed three Agreements for business-technical cooperation between the University and non-academic institutions.



Figure 7. Signed agreement between UNMO and JP Vodovod doo Mostar



Figure 8. Signed agreement between UNMO and UNIS



Figure 9. *Signed agreement between UNMO and Garaža*

6.4. University of Montenegro (UoM)

The University of Montenegro (UoM) has signed six Agreements for business-technical cooperation between the University and non-academic institutions.



Figure 10. Signed agreement between UoM and the Institute of Earthquake Engineering and Engineering Seismology (IZIIS), Skopje



Figure 11. Signed agreement between UoM and Institute of Hydrometeorology and Seismology, Podgorica



Figure 12. *Signed agreement between UOM and VHM Solutions Ltd Niksic*

6.5. Polytechnic University of Tirana (UPT)

The Polytechnic University of Tirana (UPT) has signed twenty Agreements for business-technical cooperation between the University and non-academic institutions.



Figure 13. *Signed agreement between UPT and K-M ShPK*



Figure 14. *Signed agreement between UPT and NEW VISION PROJECT ShPK*



Figure 15. Signed agreement between UPT and GeoPoint-AL ShPK



Figure 16. Signed agreement between UPT and AM-RES ShPK



Figure 17. Signed agreement between UPT and Angerba ShPK





Figure 18. Signed agreement between UPT and Kadria 2023 ShPK



Figure 19. Signed agreement between UPT and FTA Studio ShPK



Figure 20. Signed agreement between UPT and MCE ShPK



Figure 21. Signed agreement between UPT and GeoTech ShPK



Figure 22. Signed agreement between UPT and Bajrami N. ShPK



Figure 23. Signed agreement between UPT and Gent-ALBA ShPK

6.6. Polis University (U_POLIS)

The Polis University (U_POLIS) has signed six Agreements for business-technical cooperation between the University and non-academic institutions.



Figure 24. Signed agreement between U_POLIS and Agriculture University of Tirana



Figure 25. Signed agreement between U_POLIS and INSTAT (Institute of Statistics)



Figure 26. Signed agreement between U_POLIS and TERRA

Annex I: Electronic Proposal for the Agreement

In Annex I electronic version of the agreement is presented.

WB HEIs _____, with a seat in _____,
(Name of academic institution) (headquarters of the institution)
represented by _____, in function _____.
(The name and surname of the responsible person) (the function he performs)

On one side and

_____, with a seat in _____,
(The name and surname of the responsible person) (headquarters of the institution)
represented by _____, in function _____.
(The name and surname of the responsible person) (function in the institution)

On the other hand, they concluded: _____ years:
(date of conclusion of the agreement)

AGREEMENT on business and technical cooperation

I

(Subject of agreement)

- (1) The Agreement on Business and Technical Cooperation (hereinafter referred to as the Agreement) of higher education institutions and non-academic institutions is a document that sets out common values, principles, principles and priorities of cooperation between a higher education institution and a non-academic institution in the field of climate-smart urban development, based on green economy and energy efficiency in the non-academic sector.

II

(Definitions of terms)

- (1) A higher education institution is an institution engaged in the activity of higher education in accordance with the law.
- (2) A non-academic institution is any registered organization, public and local government, non-governmental organization, citizens' association, and the real sector.
- (3) The green economy is an economic model that advocates sustainable development, seeking solutions that bring economic, social, and environmental benefits.

- (4) Energy efficiency is the planned implementation of measures aimed at using the minimum possible amount of energy so that the quality of life level of production remains at the same level
- (5) Urban development is strategically planned sustainable development through the exchange of knowledge, financial resources, and other urban policies and goals.

III

(Shared vision)

- (1) The signatories of the Agreement express their commitment to strengthening the capacities necessary for climate-smart urban development, based on sustainability principles, exchange of knowledge and experience, energy efficiency, and green circular economy.
- (2) In particular, the signatory parties to the Agreement reaffirm their commitment to cooperating to meet the conditions necessary for climate-smart urban development.

IV

(Obligations of higher education institutions)

- (1) The Higher Education Institution, a signatory to the Agreement, will continue its activities aimed at creating a climate, smart urban environment through;
 - a) Improvement and modernization of curricula based on the principles of sustainable urban development through regular higher education,
 - b) Education of third parties in the field of climate-smart urban development by organizing seminars, workshops, scientific conferences, and public presentations of participation in projects in the field of urban development, energy efficiency, green economy, and the importance of IT technology in planning and implementation of urban development strategies,

V

(The obligations of non-academic institutions)

- (1) A non-academic institution, a signatory to the Agreement, will continue its efforts to strengthen its capacities to participate in the processes of creating smart urban development planning through:
 - a) Timely and transparent information to the public about the interests they represent in the process of strengthening the capacity of smart urban planning,
 - b) Providing support to higher education institutions and other institutions that are making efforts to achieve climate-smart urban development,
 - c) Cooperation with the higher education institution in the process of planning and implementation of climate-smart urban development activities,
 - d) Participation in domestic, regional, and international networks, contacts with domestic, regional and international organizations and institutions, and in other ways by promoting the interests of the principles of climate-smart urban development based on green economy and energy efficiency.
 - e) Enabling students to perform student and leisure internships with students of higher education institutions in their institution.

VI

(Finance)

- (1) The agreement is typical and does not imply any financial obligations of the signatory.
- (2) Any obligation stipulating the financial obligations of one or both parties to the Agreement shall be subject to a separate agreement.

VII
(Mechanism for monitoring agreements)

- (1) The implementation of the Agreement shall be monitored by organizing periodic meetings of the Parties to this Agreement, or their joint coordinating body.

VIII
(Interpretation of the Agreement)

- (1) The provisions of the Agreement shall be interpreted in the spirit of mutual compromise of the parties to the thrusters,
- (2) If a compromise solution to the provisions of the Agreement cannot be reached, the arbitration commission will consist of three members: one member ahead of the agreement's signatories and one independent member from a non-academic institution.

IX
(Consortium)

- (1) Signatories to the Agreement may consensually extend the Agreement with several higher education institutions and non-academic institutions, which accept the principles, principles, and provisions of this Agreement.

X
(Transitional and final provisions)

- (1) The agreement shall enter into force on the day of its signature.
- (2) The Parties invite institutions and organizations at all levels of government, non-governmental organizations, citizens' associations, and the real sector with an interest in the field of climate-smart urban development spatial planning to promote future inter-cooperation in the spirit of the principles and principles of this Agreement

For a higher education institution:

(Signature of an authorized person)

For a non-academic institution:

(Signature of an authorized person)

Number of protocols: _____

Number of protocols: _____